



**CTE Renovation Steering Committee Meeting  
December 18, 2025  
4pm @ MHS Library**

**Present:** Christi Michaud, Bill Cooper, Samantha Belcourt, Nichole O'Brien, Irene Soucy, Jan Radowicz, Karin Cevasco, Susan Smith, Lance Whitehead, Fred Hobbs, Paul Dargie, Jeff Curless, Jennifer DiMaria, Joelle Henry

**Absent:** Nicole Forrence, Megan Murray

**Members of the Public:** Bill Crouse, Suzanne Myers, Nevin Gomez, Deborah Shea

**Agenda:**

1. Welcome & Introductions

- Christi started the meeting at 4:00, welcomed everyone, thanked them for coming, reviewed some of the past proposals for CTE renovation, and the goal for a revised, stand-alone proposal for this year.
- Everyone at the meeting introduced themselves and their role in the community and school.

2. What is this committee's role, mission and scope of work?

- a. Understand current ATC status and program needs
- b. Review and provide feedback on project proposal
- c. Support communication efforts about the project; helping to build understanding of the project details with the Milford community ahead of the March vote

Christi asked if people thought anything was missing from the list - there were no other suggestions.

3. Sam Belcourt - [presentation](#) on current status of The Applied Technology Center

- Sam provided an overview of the CTE programs, possible credits and certifications students can earn, accomplishments, and enrollments.

#### 4. Lavallee Brensinger (Lance)

- a. Review the scope of the plan and costs
  - Lance shared the needs for renovation of the CTE space and equipment, the potential scope of a renovation project, projected costs, and potential schedule.
    - \$14,850,000 total cost
    - \$11,000,000 in state funding (74%)
    - \$3,850,000 in a local bond (26%)
  - Project will only move forward when state funding is available

#### 5. Marketing Materials/[Marketing Plan](#)

- Sam reviewed how information had been shared in the last proposal and ideas for sharing information for this project
- The committee discussed other ideas for sharing the CTE opportunities we have for students
  - Have students bring and share what they are doing to the school board
  - Share information at athletic games
  - Have graduates from CTE programs share how this prepared them for their college and careers
  - Have short blurbs like Mike Rowe shares on how much money students can earn in these careers
  - Share information on the town Facebook pages
  - Share our PAC members and partner companies, as well as their current and proposed donations

#### 6. Presentations and engaging in outreach

- #### 7. Next Meeting: January 21, 2026 at 4:00 PM
- Snow Date: January 29, 2026 at 4:00 PM